



# Rockingham City FC

## Notice of AGM

**Rockingham City FC**

**Larkhill Sports Complex**

Dear member,

Notice is provided today 29<sup>th</sup> September 2024 of the upcoming Annual General Meeting of the members of Rockingham City FC. The details of this meeting are as follows:

<b>Date:</b>	Monday 14 <sup>th</sup> October 2024
<b>Time:</b>	7pm
<b>Place:</b>	Larkhill Club Rooms

**At the meeting, members will be asked to vote to:**

- accept the minutes of the last annual general meeting
- acknowledge the presidents annual report
- acknowledge the annual financial statement
- elect the 2025 management committee
- vote on any special resolutions presented

**Members are entitled to submit any special resolutions to be voted on by members no later than 12 noon on 7<sup>th</sup> October 2024**

- Any special resolutions will be published to RCFC website before 8<sup>th</sup> October to comply with the required 7 days notice of resolution for all members

**Meeting Agenda**

- The meeting agenda will be published to the RCFC website no later than 8<sup>th</sup> October 2024

**Nominations for election to the 2025 management committee**

- As per the club constitution any registered club member, who is fully financial, can nominate to join the 2025 management committee.
- Playfootball is the valid membership recording tool with the exception of life members who are not recorded in playfootball.
- All nominations must be in writing to [secretary@rcfc.net.au](mailto:secretary@rcfc.net.au)
- All nominations must be received by 12 noon on Wednesday 9<sup>th</sup> October 2024
- All nominations seeking election to the RCFC management committee will be published to the RCFC website no later than Wednesday 9<sup>th</sup> October 2024

## Who is a member with voting rights?

- Junior players (under 18 years old) do not have any voting rights. However, ordinary members rights are transferred to family membership - one family member voting entitlement for each junior player (under 18) who is registered in playfootball and 2024 fees are fully paid
  - If a family has 2 children at the club there are two family member votes which can be utilised by adults of the family
  - If a family has 1 child at the club they can exercise one family vote
- Any RCFC player registered in playfootball 2024 who has not entered a contract with another club for 2025 and fees are paid for the 2024 season
- Any AFC Rockingham player who's 2024 membership of RCFC 2024 is paid in full
- Any RCFC club volunteer holding current registration in playfootball at the time of the meeting
- Any RCFC club coach holding current registration in playfootball at the time of the meeting
- Any RCFC social member who has paid their membership fees for 2024
- All RCFC life members

*\* for the avoidance of doubt the requirements for the above categories must be compliant by 12 noon on 14<sup>th</sup> October*

**Any member satisfying the voting eligibility criteria can request a proxy voting form by email to [secretary@rcfc.net.au](mailto:secretary@rcfc.net.au), between 10<sup>th</sup> October and 13<sup>th</sup> October. When you assign your proxy vote to another person they are able to cast the vote at their preference. The email should include:**

- Details of the name and FAA registration number
- Details of the member attending the meeting, including their member eligibility, who holds your proxy
- Any nominated proxy can exercise 5 votes plus their own vote, a total of 6 votes maximum

**Absentee voting is different from proxy voting because you cast your own vote**

- Any member unable to attend the meeting who wishes to exercise their own voting preference may do so by requesting an absentee voting form by email to [secretary@rcfc.net.au](mailto:secretary@rcfc.net.au) between 10<sup>th</sup> October and 13<sup>th</sup> October. All absentee voting must be returned to [secretary@rcfc.net.au](mailto:secretary@rcfc.net.au) by 9am on 14<sup>th</sup> October 2024 to be validated and counted.

**About the RCFC Management Committee Voting System** – full details are in the club constitution which is published to the website

- RCFC management committee is limited, by the club constitution, to a total of 10 members
- Member voting is to elect a 10 member committee
- Committee roles are voluntary and no session fees are paid to committee members
- The 10 elected committee members then have to meet together and agree, as a committee, the roles to be filled by each elected official
- We have attached a list of possible committee roles, these are not exhaustive, and links to some similar role descriptions, however the allocation of responsibilities is not at member determination, it is within the remit of the newly elected committee members and can be adapted as agreed by the group. You will see there are far more than 10 possible roles and many that are not on the list – please know it is possible to be a friend and supporter of the club as a volunteer helping make a difference to the whole club experience without joining the committee.

Regards,

Karen Banks

RCFC Club President

29<sup>th</sup> September 2024